



# **SREE VIVEKANANDA TEACHER EDUCATION CENTRE**

**AKKIKKAVU, THRISSUR DIST., KERALA – 680519**

*(Affiliated to Calicut University & Recognized by NCTE)*

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**(Under the Management of Sree Vivekananda Educational and Charitable Trust)**

## **Quality Cell meeting 2018**

**Date 30.05.2018**

### **Agenda**

- Inauguration of Women Cell
- ICT Workshop Planning
- Planning for a visit to orphanage
- Gender Sensitization in College Events
- Remedial Programme for Academically Weak Students
- Alumni Data Collection
- Participation in Online Workshops
- Streamlining Evaluation/Feedback Forms
- Academic Audit of Option Classes
- Seminar on "Education Theatre"
- College Day and Sports Meet
- Planning for outreach activity

### **Meeting minutes**

- Plan to inaugurate Women cell officially.
- Plan to conduct ICT Workshop
- Gender Sensitisation in College Events: Gender Sensitisation was adopted as a theme for all college events and activities.
- Remedial Programme planed for academically weak students.
- Alumni Data Collection: Department-wise Alumni Data Collection commenced to strengthen connectivity with alumni for resource and support purposes.
- Point out the participation in Online workshop

- Streamlining Evaluation/Feedback Forms: Quality cell members took steps to streamline evaluation and feedback forms used by students, teachers, and alumni.
- Academic Audit of Option Classes: An academic audit of six option classes was plan to conduct based on their annual reports.
- Seminar on "Education Theatre": Plan to organise a seminar coinciding with College Day celebrations.
- Plan to celebrate College Day and Sports Meet and prize distribution
- A visit to orphanage was planned and organised
- Decided to conduct outreach activity