



SREE VIVEKANANDA TEACHER EDUCATION CENTRE

AKKIKKAVU, THRISSUR DIST., KERALA – 680519

(Affiliated to Calicut University & Recognized by NCTE)

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(Under the Management of Sree Vivekananda Educational and Charitable Trust)

CODE OF CONDUCT FOR STUDENTS

- ❖ Keep good manners.
- ❖ The college hours start from 9.30 am to 4.00 pm.
- ❖ Students' daily attendance should be registered through biometric punching system.
- ❖ All the students must attend the morning assembly at 9.25 am.
- ❖ Three late coming will be considered as half day leave.
- ❖ Leave form should be submitted to the class teacher on time.
- ❖ Condonation fee will be collected from students whose attendance is below 80%. The student must discontinue the course, whose attendance is below 70% attendance.
- ❖ Fine will be imposed for wearing non-uniform and use of mobile phones without permission.
- ❖ Students are not allowed to depart from the campus in class-time(09.30 - 04.00).
- ❖ All practical works should be submitted on time.
- ❖ Students must attend the internal examinations & model examinations. Otherwise the institution has all the right to take actions.
- ❖ The grievance redressal cell can be approached in case of any grievance or complaint.
- ❖ Students must pay the course fee on time.
- ❖ Keep your classroom neat and clean.
- ❖ Always use waste bin.
- ❖ There is no collection of money without the permission of the head of the institution.
- ❖ Avoid unnecessary criticism.
- ❖ Requests for the certificates should be submitted to the Principal before 2 days.
- ❖ Avoid the use of plastic in the campus.